

# MicroIQ™

MODELS: UT CT ST

## Locker mode instructions



For Office furniture, storage cabinets, lockers, safes, vaults, secured enclosures



For installation and programming video instructions visit:  
[www.MicroIQlock.com/Support](http://www.MicroIQlock.com/Support) or scan the QR code below



# Getting Started

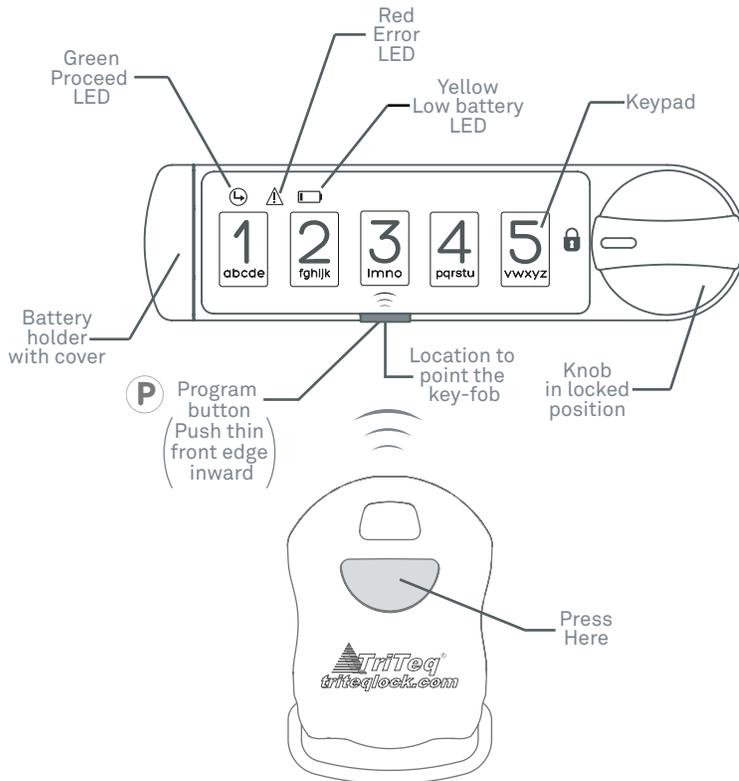
## Two operating modes:

1. Station mode (repeated use with the same code)
2. Locker mode (use with a temporary code)

The operating mode is specified at the time of order. To determine the lock's operating mode, remove the battery, press and release the program button, and reinsert the battery.

Note the color sequence of the LED flashes when the battery is reinserted:

- ▲ ■ (green, red, yellow) indicates station mode
- ■ ▲ (green, yellow, red) indicates locker mode



## Program button:

**P** Initiates the programming mode. When pressed the green LED will illuminate.

## Infrared Receiver:

☰ Receives a signal from an electronic TriTeq key-fob when it is pointed at the receiver located behind the program button.

## Knob:

Moves the lock mechanism from the locked and unlocked states.

## Multiple levels of access:

1. Master code and/or blue control key fob
2. User code

*Note: The MicroIQ is pre-programmed with a factory master code*

The factory master code is: **135243**

## Operation:

Unlock by entering a valid code. The green LED will illuminate. Turn the knob to unlock.

To lock, enter a four digit code and turn the knob to align the knob pointer with the lock icon on the keypad.

## Programming Chart Symbols:

**P** = press program button

● ■ ▲ - Solid color indicates LED is lit

● ■ ▲ (flashing) - Indicates LED is flashing

☰ - Location to point the key-fob

(Nx) - Indicates flashes N times

1,2,3,4,5 = Indicates the button number to press

Note: If there are any errors in executing the steps below or too much time elapses between the steps, ▲ (3x) and the lock will exit the programming mode.

# Locker Mode Programming Instructions:

**Note:** For programming and locking the lock must be unlocked, and the knob must be pointing away from the lock symbol as shown.



## CHANGE THE MASTER CODE (6 DIGITS) USING THE FACTORY CODE (MUST BE UNLOCKED)

(P) ● factory master code ● new master code ☀ (6x)

**Example:** (P) ● 135243 ● 112233 ☀ (6x)

*Result: Old master code 135243 was erased and new master code 112233 was accepted.*

## LOCK USING A SINGLE USE USER CODE (4 DIGITS)

new user code ● turn knob to lock ☀ (3x) ☠ (every 3 seconds)

**Example:** 1234 ● turn knob to lock ☀ (3x) ☠ (every 3 seconds)

*Result: User code 1234 was created and the device was locked*

## UNLOCK USING A SINGLE USE USER CODE

new user code ● turn knob to unlock

**Example:** 1234 ● turn knob to unlock

*Result: User code 1234 was used to unlock the MicroIQ.*

*Note: The user code created in locker mode is a one time code and is erased when the MicroIQ is unlocked.*

## UNLOCK USING THE MASTER CODE

(P) ☀ master code ●

**Example:** (P) ☀ 112233 ●

*Result: Master code 112233 was used to unlock the MicroIQ.*

*Note: If the knob is left in the unlocked position for more than 20 seconds, the user code will be erased. However, if the MicroIQ is left unlocked for less than 20 seconds, the user code will not be erased and the device can still be unlocked with that code.*

## CHANGE THE MASTER CODE (6 DIGITS) (MUST BE UNLOCKED)

(P) ● old master code ● new master code ☀ (6x)

**Example:** (P) 112233 ● 123455 ☀ (6X)

*Result: Old master code 112233 was erased and new master code 123455 was accepted.*

## PROGRAM A CONTROL FOB

Ⓟ master code ● point blue control fob  at  and press the fob button  (6x)

**Example:** Ⓟ **123455** ● point blue control fob  at  and press the fob button  (6x)

*Result: The control fob can now unlock the MicroIQ.*

## UNLOCK USING THE CONTROL FOB

Point the blue control fob at  and press the fob button  ● turn knob to unlock

*Note: If the knob is left in the unlocked position for more than 20 seconds, the user code will be erased. However, if the MicroIQ is left unlocked for less than 20 seconds, the user code will not be erased and the device can still be unlocked with that code.*

## Lockout

After 10 consecutive incorrect unlocking attempts, the lock will enter in a “Lockout mode” for two minutes. While in lockout mode, the operation is temporarily disabled. Each key press will trigger the red LED and the alert will sound three times. Two minutes after the last key was pressed, the lock will return to normal state and can be used as intended.

## Double digit codes

The numbers 6, 7, 8, and 9 can be entered by pressing two keys simultaneously in order to produce a sum. For example 2 and 4 can be pressed simultaneously to produce the number 6 (2+4=6).

Note: if the code was programmed using 2+4 as the 6 digit, the 2+4 must be used when accessing the lock, because other combinations that equal six such as 1+5 are distinguished from 2+4.

## Switching Modes

Note: The master code is retained when switching modes.

1. Unlock the **MicroIQ** and turn the knob to the unlocked position
2. Remove the battery for 10 seconds
3. While holding the program button (Ⓟ), reinsert the battery and wait until all 3 LED's ● —▲ fade in and fade out simultaneously
4. Release the program button
5. Enter the 6 digit master code. When the master code is entered correctly, the yellow LED will illuminate
6. Press button number **2** for LOCKER MODE, Press button number **1** for STATION MODE
7. Once the lock switches modes, the LED's will flash in a specific sequence for each mode:
  - a) Locker Mode: ● —▲
  - b) Station Mode: ● ▲ —
8. Proceed to operate the lock in the selected mode

To watch the programming videos for the mode please visit: [http://microiqlock.com/locker\\_mode](http://microiqlock.com/locker_mode)  
or the station mode video instructions please visit: [http://microiqlock.com/station\\_mode](http://microiqlock.com/station_mode)